Grant Readiness Tool

Project Implementation

Project Identification

Do we know what we want to apply for?

- yes
  - How was this identified as a community priority?
  - Have we garnered broad community support?
- no
  - We need help determining feasible options identified by the community.
    - Schedule a site visit with Landscape Architect
  - We have ideas, but need to get input from the broader community of park users.
    - Review Friends of the Park Manual
    - Connect with Community Building team

Design and Budget

Do we have a concept design or rendering?

- yes
  - Do we have an itemized budget?
  - Have we identified a contractor or vendor to build it?
- no
  - We have a general cost estimate, but need an itemized budget.
    - Paying for an estimate
  - An architect developed the plan, but we aren't sure who can do the work.
    - Contacts for vendors/contractors

Implementation

Have we successfully implemented similar projects?

- yes
  - How did we navigate the bureaucratic process of projects on public land?
  - Were we able to complete the project on time?
- no
  - We need to identify a seasoned project manager to lead the project.
    - Project managers
  - We need to come up with an implementation plan.
    - Consult with Grantmaking Team

Community Engagement

Project Champions

Do we have a core group of invested people?

- yes
  - Do we have different people to play the following roles? Point of contact with Park Pride, Community, Project Manager
  - Do we have a fundraising committee?
- no
  - We need to build a team to steward the project forward.
    - Consult with Community Building Team to identify recruitment strategies
  - We need to find more people to get involved.
    - Consult Community Fundraising Manual

Fundraising

Do we have experience successfully fundraising for large projects?

- yes
  - Have we identified potential donors?
  - Have we determined what methods we will use to raise funds?
- no
  - We need to map out potential sources of gifts.
    - Work with FOP fundraising committee.
  - We need a way to raise tax-deductible donations.
    - Sign up for Park Pride's fiscal sponsorship program

Broader Community

Do we have experience engaging the broader community beyond the Friends group?

- yes
  - How have we navigated pushback from a subset of the community?
  - Have we identified multiple communications outlets to make sure we are reaching everyone?
- no
  - We need to facilitate community division to lead to a common vision.
    - Review Appreciative Inquiry cycle
  - We need a communications plan.
    - Review Friends of the Park Manual