



Community Building Grant Overview & Information

Overview

Park Pride's Community Building Grant program provides matching grants up to \$50,000 to Friends of the Park groups for the implementation of lasting improvements to parks located in the City of Atlanta and DeKalb County. Applicants may request up to 50% of their Total Project Budget and are responsible for securing the remaining funds. **First time grant applicants are eligible to apply for grants up to \$10,000.**

Eligibility

- ❖ Applicant must be a registered Park Pride Friends of the Park group
- ❖ Project is in a park or on public land with public access in the **City of Atlanta or DeKalb County**
- ❖ Applicant has completed all previous Park Pride grant projects
- ❖ Must be a capital project

Requirements

- ❖ Project must be supported by the community
- ❖ Project must be approved by the property owner
- ❖ Project must be part of a City/County approved Master Plan OR Park Vision Plan OR Professional Site Plan developed through community involvement
- ❖ Project is sustainable and can be completed within 12 months
- ❖ Applicant must match grant dollars on a 1:1 basis (through cash and in-kind donations)
 - Community investment is required
 - Volunteer hours can count toward your match if it is included on the project budget
 - Matching funds must be spent on items included in the Project Budget
- ❖ All applicants are required to attend the Grant Workshop prior to the application deadline, submit an LOI, host a site visit with Park Pride, and submit an application following the site visit

Selection Criteria

Applications will be considered based on the merits, viability, sustainability of the proposed project, and level of community support. Park Pride may award grants for a portion of the amount requested. In addition to the requirements above, projects will be evaluated on the following:

- ❖ Level of community involvement in development of the plan and overall project
- ❖ Community participation in fundraising
- ❖ Success of previous park improvement projects
- ❖ Project addresses an identified need
- ❖ Effective use of requested funds
- ❖ Materials are appropriate for the site conditions
- ❖ Matching funds are in place/the fundraising plan is realistic
- ❖ The project timeline is realistic
- ❖ The proposed improvements are easily maintained



Community Building Grant Overview & Information

Timeline:

1. Letter of Intent

2. Site Visit

3. Request recommendation provided by Park Pride

4. Application

- ❖ **Complete application *with budget and before photos***
- ❖ **Planning documents:** Include all pertinent planning documents (Site plan, Master plan, Vision Plan, Renderings, Construction documents, Specification Documents, etc.).
- ❖ **Letter of support from the property owner:** City of Atlanta or DeKalb County
- ❖ **Community Association letters of support:** Include a letter of support from each community association whose jurisdiction includes or borders the park. A [sample letter document](#) can be found under the “[apply now](#)” section of the grant page. Additional letters of support from police, NPU, etc. may be added in this section as well.
- ❖ **Submit:** Combine all documents into a single PDF (can be done using [THIS website](#)) and email to grants@parkpride.org
OR mail to: Park Pride
ATTN: Grants
233 Peachtree Street NE
Suite 1600
Atlanta, GA 30303

5. Park Pride Grant Review Committee Meets

6. Awards Announced

City of Atlanta Project Management Requirements Community Building + Legacy Grant Projects

Communities implementing capital improvement projects in City of Atlanta parks must assign a qualified Project Manager to coordinate with the City of Atlanta and manage all aspects of project implementation including permitting and approvals. Project Manager must be a licensed professional with prior experience dealing with tree protection, watershed, streambank and other permitting issues. It is advised to work with a professional that has prior experience working on public projects in the City of Atlanta.

Communities across the city have had success in the past 5 years with the following qualified project managers:

Astra Group

Ed Castro Landscape, Ed Castro

Integrated Land Design, Patrick Hand

L.F. Saussy

Lord Aeck Sargent, Christine Hassell

Perkins + Will, Micah Lipscomb

Pond & Company, Matt Wilder

RVI Planning, Kerry Blind

Silverman Construction Program Management

Smart Landscape, Elise Cormier

Sylvatica Studios, Ryan Jenkins

THW Design, Samantha Spitale

Stand Landscape Architecture, Clara Kwon

Jacobs, Brad Jones